



Application Entry Requirements:

Please read the points below before completing this application form.

- Admission is at the discretion of the school.
- **Incomplete applications will not be processed.** Please ensure you complete ALL sections of the form.
- Applications can be submitted in person to DESS or via email to registrar@dessdubai.net.
- Payment and ALL supporting documents in relation to the application must be submitted at the time of application.
- Failure to disclose any relevant information will affect your child's application.
- An assessment is required as part of the application process.
- Applicants will be placed on a waiting list if there are no places available at the time of application.
- Successful applicants will receive an offer letter and terms of acceptance by email. To secure the place you must return the terms of acceptance, accompanied by AED5525 (VAT included). AED5000 will be deducted from the first term fee. The balance is a non-refundable enrolment fee.
- Each application **MUST BE RECONFIRMED ANNUALLY IN WRITING**, between 1st November and 31st December until notification of admission, or otherwise. Those not reconfirmed will be taken off the waiting list.
- Foundation Stage 2 - we strongly advise you to register with more than one school due to the demand for this year group.

Application Documentation:

Please submit the application fee, a current passport photograph and one copy of the following documents with your application.

AED 525 (VAT included)/- non-refundable Registration Fee	✓
Passport Photograph	
Birth Certificate	
Passport	
Residence Visa page - (overseas applicants please submit once issued)	
Emirates Identity Card (both sides) - (overseas applicants please submit once issued)	
Last full End of Year report and latest Mid-Year report (where applicable)	
Medical or Educational Psychologist Report (where applicable)	

Application Fee Payment Methods:

- Cash - in person, to the Accounts Office.
- Cheque - made payable to Dubai English Speaking School. This must be written in full, crossed Account Payee Only.
- Telegraphic Transfer - (<http://dessdubai.com/visitors/admissions/fees/>)

Tours of the DESS Campus:

Tours take place weekly and are conducted by a member of the Senior Leadership Team. Details of how to book a tour of DESS can be found (<http://dessdubai.com/visitors/book-a-tour/>)

(For Office Use Only)

OFFICIAL USE ONLY		
Date Application Received:	Receipt No:	Date of Entry:
Year:	Class:	House:

To enable this application to be processed, all sections must be completed and all requested documents supplied. Please use black ink and BLOCK CAPITAL letters.

APPLICANT INFORMATION

First Name:	Preferred Name:	Middle Name(s):
Family Name:	Date of Birth:	Gender:
Nationality:	Religion:	First Language: Second Language:
Fluency in English:	Yes <input type="checkbox"/> Semi <input type="checkbox"/> No <input type="checkbox"/>	Fluency in Arabic:
Fluency in French:	Yes <input type="checkbox"/> Semi <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> Semi <input type="checkbox"/> No <input type="checkbox"/>

PARENTS/GUARDIAN INFORMATION

Full Name:		
Relationship to Applicant:		
Nationality:		
Occupation:		
Sponsor Company Name:		
Email Address:		
Mobile Telephone No.:		
Home Telephone No.:		
Work Telephone No.:		
Full Residential Address & PO Box: (If the billing address is different, please state details for billing).		

Does the applicant have a sibling at DESC or DESS?	
Name:	Year:

Are you submitting sibling applications at DESC or DESS?	
Name:	Year:

Are you a member of DESSC staff?	
Yes/No	

EDUCATION INFORMATION

Name of Current School:		Address of School:	
Telephone Number:		Email Address:	
Dates Attended:		Current Curriculum: (UK, International etc.)	
Current Year/Grade: (Specify Grade or Year)		Estimated Start Date:	
Year Group you are applying for at DESS:	Foundation 1 / Foundation 2 / Year 1 / Year 2 / Year 3 / Year 4 / Year 5 / Year 6 (circle as appropriate)		

SPECIAL EDUCATIONAL NEEDS (SEN) & MEDICAL INFORMATION

Please answer all of the questions below. If the answer is YES, please give details. Non-disclosure of all relevant information and documentation relating to the section below will affect your child's application.

A: Has your child ever been on any part of the UK Code of Practise - Special Needs procedure?
YES/NO

B: Has your child ever been removed from the classroom for extra teaching support?
YES/NO

C: Has your child ever been referred to an Educational Psychologist or Speech Therapist?
YES/NO

D: During the past two years, has any school, through suspension or exclusion, excluded your child?
YES/NO

E: Does your child potentially have any special educational support requirements?
YES/NO

F: Medical/Physical/Behavioural Conditions

For the welfare of your child, please inform us of any medical, physical or behavioural condition(s) that your child has. This is inclusive of - hearing / sight / speech / allergies / diabetes / asthma / ADHD and any other condition which requires regular or irregular treatment or monitoring. Please specify condition / treatment and attach medical documentation (if applicable).

Does your child have any known medical condition that requires regular treatment?

YES/NO

APPLICANT ACHIEVEMENTS

At DESS, we take into account all aspects of a student's profile when offering a place. We value a student's achievements away from the academic environment.

Please use the space below, if applicable, to record any information regarding your child's current extra-curricular activities that you deem relevant to their application to DESS. Please feel free to put as much detail as you wish.

Sports teams or clubs that your child currently represents and the position they play
Any swimming or athletics times / distances that your child has achieved in the last 12 months
Selection for any representative teams / competitions that your child may have achieved in the last 12 months
Participation in musical ensembles / orchestras / peripatetic lessons
Participation in any of the Performing Arts
Other Hobbies or Interests: (Please state all others not mentioned above).

DECLARATION:

I declare that I am the applicant's parent/legal guardian and that ALL the information provided is correct. By signing this application, I agree to be compliant with the DESS fee structure and deadlines for payment. I understand that all application and tuition fees are non-refundable and non-transferable.

Signature of Parent/Guardian: _____ Date: _____